

## TRANSFERRING GRADUATE CREDITS FROM UG TO GR TRANSCRIPT

Name _____	Student ID _____
Address _____	E-mail _____
City _____	Major _____
State _____	Concentration _____
Zip _____	Expected Graduation Date _____

**Graduate students may transfer up to twelve (12)\* credits taken at the undergrad if:**

1. A grade of B or better was earned in the course.
2. The course is no older than seven years.
3. The course is applicable to the graduate degree program.

Graduate credits taken while an undergraduate at New Paltz will transfer if they meet the above criteria, regardless of their prior use to fulfill undergraduate degree requirements.

To transfer credits taken at the graduate level at a different accredited institution, please refer to the [Graduate Credit Transfer Request Form](#).

*\*Some programs may accept more or fewer credits in transfer. Consult your Advisor for more information.*

**Transfer graduate courses taken while still an undergraduate at New Paltz:**

On the recommendation of the advisor or program coordinator, graduate students may transfer to their graduate transcript up to twelve\*(12)graduate credits taken as an undergraduate at SUNY New Paltz if they meet the above criteria, regardless of their prior use to fulfill undergraduate degree requirements.

**Course Taken in Undergrad**

	COURSE #	COURSE TITLE	GRADE	TERM	CREDITS
1					
2					
3					
4					

**Graduate Course Fulfillment**

	COURSE #	COURSE TITLE	CREDITS	GR PROGRESS REPORT UPDATE*
1				
2				
3				
4				

\*Where should the course be applied on the progress report?

Program Approval \_\_\_\_\_  
Advisor or Program Coordinator date

Concurrence \_\_\_\_\_  
Dean of Graduate, Professional & Interdisciplinary Studies date